

WINFIELD RECREATION COMMISSION  
MINUTES OF JULY 8, 2019

Chair Scott Gill called to order the 2019-20 budget hearing at 1:02pm. With no one present to contest the budget, Dena Youle moved and Joe Wood seconded the motion to certify the budget and adjourned to the regularly scheduled meeting.

The July meeting of the Winfield Recreation Commission was called to order at 1:03pm by Chair Scott Gill. Members present were Joe Wood, Robyn Tapia and Dena Youle. Jason VenJohn was absent.

There was no one present for public comments.

The minutes of the June 10, 2019 meeting were reviewed. Dena Youle moved and Joe Wood seconded the motion to approve the minutes as written.

In reviewing June bills, Troy Moree added additional payments in the total of \$23,106.52. Dena Youle moved and Joe Wood seconded the approval of the payment of bills in the amount of \$62,553.27.

The financial report was given by Superintendent Troy Moree as he indicated the expenditures for the month of June totaled \$78,466.48 and year-to-date expenditures of \$802,675.68 which represents 92% of the general fund expended. Expenses in the Employee Benefit Fund totaled \$7,762.69 and year-to-date expenditures of \$93,722.45 which represents 90% of the fund expended. Revenue received for the month of June included generated revenue through fees and charges of \$32,255.84 and tax revenue of \$177,291.55 for a total of \$209,547.39. Year-to-date totals include tax revenue of \$521,791.86 and generated revenue of \$328,652.36 for a total of \$850,444.22. Year-to-date revenue in the Employee Benefit Fund totaled \$89,426.68. Cash balance in the general fund was \$705,997.82, cash balance in the Employee Benefit Fund was \$69,142.65 and cash balance in the petty cash fund was \$150.00 for a total cash balance of \$775,290.47. Cash balance in the checking account was \$219,040.37 and cash balance in the money market account was \$558,800.69. Cash balance in the Special Activities Account was \$9,084.12 and cash balance in the Legacy Fund is \$100.00.

The June participation report was given with the Fitness Center membership standing at 1,220, activity participation at 12,303, pool activities at 2,843 and senior activities at 69 for a total of 15,215.

DISCUSSION ITEMS:

Moree gave the Superintendent's report.

GAAP Waiver Resolution

Moree presented a resolution for a waiver from Generally Accepted Accounting Principles for the 2019-20 budget year. Robyn Tapia moved and Dena Youle seconded to the motion to approve the resolution as presented.

2018-19 Official Designations

The board then made the following official designations for the 2019-20 fiscal year. Robyn Tapia moved and Dena Youle seconded the motion to approve The Union State Bank of Winfield as the official depository institution for all WRC funds; approve Doris Beeney as the Ex Officio Treasurer of the commission; approve a petty cash fund of \$150; approve the Cowley Courier Traveler as the official paper of publication for the commission; approve a checking account used for Special Activities; approve Edward B. Stephenson & Co. to do the 2019-20 audit; approve staff to pay bills early to avoid penalties or late charges; approve regular commission meetings to be held on the second Monday of each month at 1:00pm, at the Joe Thornton Recreation Center, 624 College; approve Assistant Superintendent, Candi Fox, as the KPERS agent for the 2019-20 fiscal year; approve Assistant Superintendent, Candi Fox, as the designated Blue Cross Blue Shield administrator for the 2019-20 fiscal year; and approve Assistant Superintendent, Candi Fox, as the designated KPERS 457 agent for the 2019-20 fiscal year.

Fitness Center Equipment Bid Proposals

Moree presented bids from Advanced Exercise and Mid-States Fitness Equipment for new equipment for the Fitness Center. After some discussion, Dena Youle moved and Robyn Tapia seconded the motion to purchase 3 Life Fitness Treadmills, a Concept 2 Rower and a Hammer Strength Leg Press from Advanced Exercise for \$22,273 plus shipping. Dena Youle also moved and Robyn Tapia seconded the motion to purchase a Precor Upright Bike from Mid-States Fitness Equipment for \$3,295 plus shipping. Dena Youle made another motion and Robyn Tapia seconded it to purchase a Legend Fitness Curl Bar Rack and Troy Curl Bars from Legend Fitness for \$1,960 plus shipping.

#### Equipment to Sell

Moree presented a list of fitness equipment to sell. Robyn Tapia moved and Dena Youle seconded the motion to give staff approve to accept bids and sell 3 Precor treadmills, 2 basketball goals, 1 leg press and 1 upright bike.

#### Chlorine Feeder System Proposal for Pool

Moree presented a bid from D. Gerber Commercial Pool Products and Service, LLC for a new chlorine feeder for the Southwestern Indoor Pool. Robyn Tapia moved and Joe Wood seconded the motion to purchase the new chlorine feeder from D. Gerber Commercial Pool Products for \$5,765.00.

#### Proposal for NRPA Trip

Moree presented a list of anticipated expenses for himself and Wesley Joy to attend the NRPA Annual Conference in Baltimore September 23-27. Dena Youle moved and Robyn Tapia seconded the motion to approve the anticipated expense in the amount of \$3,160.

Candi Fox gave the Assistant Superintendent's report.

#### Summer Enrollment Totals

Fox presented enrollment figures for 2019 Summer Activities as of July 1<sup>st</sup>. Registration was 2,017 and is still being accepted for the 4<sup>th</sup> session of swimming, a few camps and a few field trips.

#### Youth Scholarship Report

Fox presented a summary of 2018-19 scholarships. Fox informed the commission that \$3,274.50 worth of WRC scholarships and \$9,656.00 worth of KanCare scholarships for a total of \$12,930.50 given this past year in scholarships. \$9,750 was received from United Healthcare and \$7,700 was received from the Legacy Foundation. 279 kids were provided scholarships during the year.

#### Summer Staff Appreciation Lunch

Fox announced that the Summer Staff Appreciation Lunch will be held on Wednesday, July 17 from 11:30am-1:30pm. Sub sandwiches, chips, water and ice cream cupcakes will be served.

#### Kansas Open Tennis Report

Fox presented the revenue/expense summary from the Kansas Open Tennis Tournament held on June 14<sup>th</sup>. The report showed a net profit of \$229.35.

#### Pooch Plunge

Fox also announced that the Pooch Plunge will be held on Monday, August 12<sup>th</sup> from 5:30-7:30pm at the Winfield Aquatic Center. Cost is \$5 per dog.

Wesley Joy gave the Sports and Special Services Director's report.

#### Co-Rec Softball

Registration for Co-Rec Softball is being accepted. Entry fee is \$180 per team which includes game balls, 8 games and a post season tournament. The deadline to register is Friday, July 26. Games are scheduled to begin August 6<sup>th</sup>.

Joy announced that the WRC will be hosting a Co-Rec Softball Tournament on Saturday, July 27. Entry fee is \$140 per team and the deadline to register is Monday, July 22.

#### Senior Adult Newsletter

Joy presented the Active Adults newsletter for July and August which contained information on pitch parties, Mystery lunches, calendar of events for the Senior Center, classes, a trip to the Prairie Band Casino and a trip to the American Jazz & Negro Baseball Museum.

#### Kansas Crossing Casino Profit/Loss Report

Joy presented the profit/loss report for the Kansas Crossing Casino trip on June 20<sup>th</sup>. The report showed a net loss of \$97.86.

#### OTHER BUSINESS:

#### COMMISSIONER'S TIME:

Dena Youle moved and Robyn Tapia seconded the motion to appoint Scott Gill Chair, Joe Wood Vice Chair and Robyn Tapia Secretary of the Winfield Recreation Commission for the 2019-20 year.

The meeting was adjourned at 1:57pm by Chair Scott Gill.