

WINFIELD RECREATION COMMISSION
MINUTES OF SEPTEMBER 9, 2019

The September meeting of the Winfield Recreation Commission was called to order at 1:09pm by Chair Scott Gill. Members present were Robyn Tapia, Dena Youle, and Joe Wood. Jason VenJohn was absent.

There was no one present for public comments.

The minutes of the August 13, 2019 meeting were reviewed. Robyn Tapia moved and Dena Youle seconded the motion to approve the minutes as written.

In reviewing the August bills, Moree added a list of additional payment totaling \$3,763.17. Dena Youle moved and Robyn Tapia seconded the approval of the payment of bills with the additions in the amount of \$67,302.30.

The financial report was given by Superintendent Troy Moree as he indicated the expenditures for the month of August totaled \$84,299.87 and year-to-date expenditures of \$245,483.88 which represents 25% of the general fund expended. Expenses in the Employee Benefit Fund totaled \$8,072.59 and year-to-date expenditures of \$16,877.75 which represents 13% of the fund expended. Revenue received for the month of August included and generated revenue through fees and charges of \$17,674.24. Year-to-date totals include generated revenue of \$30,969.76. Cash balance in the general fund was \$491,483.70, cash balance in the Employee Benefit Fund was \$52,264.90 and cash balance in the petty cash fund was \$150.00 for a total cash balance of \$543,898.60. Cash balance in the checking account was \$59,465.55 and cash balance in the money market account was \$484,283.05. Cash balance in the Special Activities Account was \$14,998.53.

The August participation report was given with the Fitness Center membership standing at 1,196, activity participation at 7,520, pool activities at 27 and senior activities at 49 for a total of 7,596.

DISCUSSION ITEMS:

Moree gave the Superintendent's report.

Island Park Productions Sponsorship

Moree asked the commission to sponsor the Island Park Productions concert series for \$5,000. Robyn Tapia moved and Dena Youle seconded the motion to sponsor the Island Park Production concert series for \$5,000.

Website Security, Hosting and Redesign Proposal

Moree presented a proposal from Custom Internet Services to redesign, host and security the WRC website and e-mail addresses. After some discussion, Robyn Tapia moved and Dena Youle seconded the motion to have Custom Internet Services redesign the WRC website for \$1,987, host it for \$159 per quarter, migrate current e-mail address for \$510, pay an annual e-mail subscription for \$81 per year and pay for additional staff training if needed for \$85 per hour.

Vacation Policy Proposed Change

Moree proposed changes to the current vacation policy. Changes would allow employees to use vacation time as it is earned. Accumulated vacation time cannot exceed 320 hours. An employee who separates from service through resignation, layoff, retirement or death shall be compensated at their regular rate of pay. Employees terminated for gross misconduct shall not be paid for accumulated vacation time. After some discussion, Robyn Tapia moved and Dena Youle seconded the motion to revise the Vacation Policy as proposed.

Annual Fitness Center Report

Moree gave the annual Fitness Center report.

Golf Tournament

Moree presented a profit/loss report for the WRC Golf Tournament. The report showed a net profit of \$6,839. Moree also told the commission that 2 Kansas City Chiefs tickets were donated. These tickets will be raffled off in October. Tickets are \$20 each and only 100 tickets will be sold.

Candi Fox gave the Assistant Superintendent's report.

Fall Activities Guide

Fox presented the 2019 Fall Activities Guide. The guide was mailed to all postal patrons in Winfield. Registration began on September 3rd and most classes begin the week of September 16th.

Free Demo Week

Fox announced that Free Demo Week which is September 9-14 for all adult fitness classes. WRC fall adult classes will be offered free of charge to patrons during this week. No registration will be taken for this week.

Pooch Plunge

Fox presented the revenue/expense report for the Pooch Plunge which was held on August 12. The report showed a net profit of \$245.

Elementary Cross Country Meet

Fox announced that the 3rd Annual Elementary Cross Country Meet that will be held on Wednesday, October 16th for all USD 465 4th, 5th and 6th graders. Metals will be given to the top 10 finishers per race. A traveling trophy will also be given to the top class per race.

Smart Start Days

Fox presented a flier for Smart Start Days which will be offered with Cowley County 4-H. Activities will be offered at the Rec Center on days when USD 465 has a delayed start each month. Fee is \$5.

Indoor Pool Report

Fox presented the annual Indoor Pool report. She also announced that the indoor pool opened September 9th. Staff has been hired. She presented a schedule of what a typical week at the pool would look like.

Wesley Joy gave the Sports & Special Services Director's report.

Active Adults Newsletter

Joy presented the Active Adults Newsletter for those 50 years and older. The newsletter included pitch parties, mystery lunches, a trip to the State Fair and a trip to River Spirit Casino.

Cornhole League

Joy presented a flier for the new adult cornhole league that will be offered on Wednesday nights in October at the Fairgrounds. Entry fee is \$35 per team. The deadline to enter is September 26.

Volleyball Leagues

Joy reported that 18 teams have signed up for adult volleyball leagues. Games will begin on Monday, September 16.

Joy reported that 78 kids have signed up to play in the youth volleyball league for kids in grades 3rd – 6th. The league will be played on Wednesday evenings. Games will begin on Wednesday, October 2.

Moundbuilder Basketball Academy

Joy presented a flier on the Moundbuilder Basketball Academy which is being offered with SC Basketball Coach, Matt O'Brien. The academy will meet on Sundays October 6-27 from 4-5pm. This is for those in 5th-12th grades. Fee is \$55.

OTHER BUSINESS:

Robyn Tapia moved and Dena Youle seconded the motion to authorize Troy Moree to be the Business Officer for Winfield Recreation Commission VISA cards.

COMMISSIONER'S TIME:

Robyn Tapia asked if the Union State Bank signature cards need to be updated. Staff will look check on this.

The regular meeting was adjourned at 2:15pm by Chair Scott Gill.