

WINFIELD RECREATION COMMISSION
MINUTES OF DECEMBER 14, 2020

The December meeting of the Winfield Recreation Commission was called to order at 1:04pm by Chair Scott Gill. Members present were Robyn Tapia, Jason VenJohn and Marcia McIntire. Joe Wood was absent.

There was no one present for public comments.

The minutes of the November 9, 2020 meeting were reviewed. Robyn Tapia moved and Jason VenJohn seconded the motion to approve the minutes for both meetings as written.

In reviewing November bills, Moree presented a list of additions totaling \$2,945.00. Robyn Tapia moved and Marcia McIntire seconded the approval of the payment of bills in the amount of \$34,650.04.

The financial report was given by Superintendent Troy Moree as he indicated the expenditures for the month of November totaled \$47,391.28 and year-to-date expenditures of \$462,396.35 which represents 49% of the general fund expended. Expenses in the Employee Benefit Fund totaled \$7,864.52 and year-to-date expenditures of \$43,958.10 which represents 35% of the fund expended. Revenue received for the month of November included generated revenue through fees and charges of \$30,225.75. Year-to-date totals include tax revenue of \$50,939.67 and generated revenue of \$148,552.76 for a total of \$199,492.43. Year-to-date revenue in the Employee Benefit Fund was \$8,768.21. Cash balance in the general fund was \$429,881.12, cash balance in the Employee Benefit Fund was \$27,582.91 and cash balance in the petty cash fund was \$150.00 for a total cash balance of \$457,614.03. Cash balance in the checking account was \$30,562.47 and cash balance in the money market account was \$426,901.56. Cash balance in the Special Activities Account was \$5,502.83. Cash balance in the Legacy Foundation Scholarship Account was \$2,013.00

The November participation report was given with the Fitness Center membership standing at 1,002, activity participation at 3,899, pool activities at 572 and senior activities at 0 for a total of 4,471.

DISCUSSION ITEMS:

Mr. Moree gave the Superintendent's report.

Vacant Lot Offers

Moree reported that two bids were received for the vacant lot at 1439 Olive that was donated to the Recreation Commission. Marcia McIntire moved and Robyn Tapia seconded the motion to accept the highest bid of \$6,000 plus half of the closing cost from Kevin McDonald. Jason VenJohn abstained. The commission will ask McDonald to put down 20% and pay the balance at closing. VenJohn suggested that the commission get a gift for Michelle Leeper since she sent the donor to the Recreation Commission. Moree will get her a thank you gift.

Rec Center Plumbing Proposal from Winfield Plumbing & Heating

Moree presented a proposal from Winfield Plumbing and Heating to replace the drainage pipe outside the men's hallway restroom in the west hallway of the Rec Center. If the bid is accepted, all diagnostic and repair labor performed on November 13 will be discounted by 50%. Robyn Tapia moved and Jason VenJohn seconded the motion to accept the bid from Winfield Plumbing & Heating, Inc. for \$3,275 to replace the drainage pipe. Moree presented estimates from Epoxy Floor Coating Specialists on fixing the floor at the Southwestern College pool and the Rec Center once all work has been completed. The estimate for the pool is \$1,627.50 and the estimate for the Rec Center is \$2,170.00.

Playground Project Update

Moree reported that the playground surface should be poured this week which will complete the project by the Rec Center. There was a \$900 change order to fix a drainage issue.

Video Surveillance Project Update

Moree told the commission that ADT has delayed the installation of the surveillance system for 3 months. After talking with management at ADT, the project was originally underbid so they are going to resubmit a bid. Moree is going to get a bid from Cox Communications also.

Candi Fox gave the Assistant Superintendent's report.

Mile of Lights

Fox reported that the Mile of Lights 45 minutes run/walk was held on Sunday, December 13 from 5:00-5:45pm. 405 people registered for the event.

Holiday Movies at the WRC

Fox presented a flier on Holiday Movies at the WRC. Movies will be shown at 1:00pm in the Rec Center gymnasium on December 21 and December 22 free of charge.

Letter to Santa

Fox presented a flier on Letters to Santa. The WRC will be accepting letters to Santa from kids until December 18. Staff will respond to each letter received.

Gingerbread House Decorating Contest

Fox also presented a flier on the WRC Gingerbread House Decorating Contest. Participants have until December 18 to post a picture of their Gingerbread House on the WRC Facebook page. A \$50 WRC Gift Certificate will be given to the winner.

Ornament Decorating Contest

Fox also presented a flier on the WRC Ornament Decorating Contest. Participants have until December 21 to post a picture of their homemade ornament on the WRC Facebook page. A prize will be given to the winner.

Winter Activities Guide

Fox announced that registration for Winter activities will begin on Monday, December 14. The Winter Activity Guides will be mailed to all postal patrons in Winfield. Most classes begin the week of January 4th.

Wesley Joy gave the Sports & Special Services Director's report.

Basketball Postponed

Joy announced that all basketball practices and leagues have been postponed until January due to Covid-19 concerns.

Virtual Hot Shot Contest

Joy presented a flier on the Virtual Hot Shot Contest. Participants will submit a 30 second video of them shooting baskets from designated spots. The participants with the highest totals in each age group will be given a prize. Videos will be accepted until January 4th.

Cornhole Profit/Loss

Joy gave a profit/loss summary from the Cornhole Tournament held on November 7th. The summary showed a net gain of \$2.50.

OTHER BUSINESS:

COMMISSIONER'S TIME:

Scott Gill thanked staff for offering creative new ideas during the Covid-19 pandemic.

The meeting was adjourned at 2:14pm by Chair Scott Gill.