

WINFIELD RECREATION COMMISSION  
MINUTES OF OCTOBER 12, 2020

The October meeting of the Winfield Recreation Commission was called to order at 1:01pm by Chair Scott Gill. Members present were Joe Wood and Jason VenJohn. Robyn Tapia and Marcia McIntire were absent.

Aaron Iverson from Edward B. Stephenson & Co. presented the 2019-20 audit. The report showed a unfavorable variance in revenue of \$70,870.06 and a favorable variance in expenditures of \$197,016.13 in the General Fund. The report showed a favorable variance of revenue of \$32,110.95 and a favorable variance of \$29,836.20 in expenditures in the Employee Benefit Fund.

The minutes of the September 14, 2020 meeting were reviewed. After some discussion, Jason VenJohn moved and Joe Wood seconded the motion to approve the minutes as written.

In reviewing September bills, Moree presented a payment of \$4,350.00 to Edward B. Stephenson & Co. Jason VenJohn moved and Joe Wood seconded the approval of the payment of bills in the amount of \$162,416.38 which included the addition.

The financial report was given by Superintendent Troy Moree as he indicated the expenditures for the month of September totaled \$170,484.26 and year-to-date expenditures of \$361,292.64 which represents 39% of the general fund expended. Expenses in the Employee Benefit Fund totaled \$10,332.75 and year-to-date expenditures of \$28,199.04 which represents 22% of the fund expended. Revenue received for the month of September included generated revenue through fees and charges of \$19,784.11 and tax revenue of \$44,315.84 for a total of \$64,099.95. Year-to-date totals include tax revenue of \$44,315.84 and generated revenue of \$99,355.81 for a total of \$143,671.65. \$7,628.75 was received in the Employee Benefit Fund. Year-to-date revenue in the Employee Benefit Fund is \$7,628.75. Cash balance in the general fund was \$475,521.68, cash balance in the Employee Benefit Fund was \$42,202.51 and cash balance in the petty cash fund was \$150.00 for a total cash balance of \$517,874.19. Cash balance in the checking account was \$91,119.90 and cash balance in the money market account was \$426,604.29. Cash balance in the Special Activities Account was \$7,892.29.

The September participation report was given with the Fitness Center membership standing at 1,165, activity participation at 6,321, pool activities at 929 and senior activities at 0 for a total of 7,250.

DISCUSSION ITEMS:

Troy Moree gave the Superintendent's Report:

Tyler Osborn 20 Year Service Award Presentation

Scott Gill presented Tyler Osborn, Wellness Director, with a plaque and thanked him for 20 years of service to the Winfield Recreation Commission.

Property Donation Update

Moree announced that Winfield Bus Company Inc. Kincaid Coach has officially donated the property at 1439 Olive to the Winfield Recreation Commission. Future plans for the property will be discussed at a later date.

Pickleball Courts at Albright Park

Moree told commissioners that the City of Winfield is looking to install 4 pickleball courts, a walking path, parking, bathroom and playground equipment at Albright Park. The City of Winfield would like the Recreation Commission to contribute financially to the project which is estimated to cost \$380,700. After some discussion, the commission agreed to verbally commit \$40,000 to the project from the 2021-22 budget.

### Playground Project Update

Moree presented a colored draft to the WRC Playground. The equipment has been ordered and paid for. Installation is estimated for November and December.

### Revised WRC Covid-19 Plan to Reopen

Moree asked commissioners to revise the WRC Covid-19 Plan to Reopen to allow travel outside of Cowley County for WRC programs. Winfield and Wellington would like to form basketball leagues together. After some discussion, Jason VenJohn moved and Joe Wood seconded the motion to revise the WRC Covid-19 Plan to Reopen to allow travel outside of Cowley County for WRC programs.

### WRC 2-Person Scramble Golf Tourney

Moree presented the profit/loss summary for the WRC 2-Person Scramble held on Friday, September 18. The report showed a net profit of \$81.00.

### WRC to Host Chamber Coffee

Moree announced that the WRC will host the Chamber of Commerce monthly Coffee on Thursday, October 22 at 10:00am in the Rec Center.

Candi Fox gave the Assistant Superintendent's Report:

#### Silly Walk

Fox reported that the WRC staff has created a Silly Walk at Cherry Street Park. Participants walk funny during different zones. A 5<sup>th</sup> grade class at Whittier Elementary is helping staff create a video.

#### June Bug Jog

Fox reported that 119 people participated in the virtual June Bug Jog. Country View 3<sup>rd</sup>-5<sup>th</sup> graders ran the 1-mile June Bug Jog. WRC staff helped time the event and all students completed the mile in less than 20 minutes. WRC provided ribbons.

#### Scavenger Hunt

Fox presented a flier on the WRC Virtual Scavenger Hunt that is taking place September 28-October 11. Families are asked to take and submit pictures of 28 different items. Prizes will be given to the families that submit the most photos.

#### Community Night Out

Fox presented a flier on Community Night Out which will be held from 7:30-9:30pm on November 9<sup>th</sup> at Island Park. The WRC is co-sponsoring this event which will be showing the movie Hocus Pocus on the WRC Big Screen.

#### Scarecrow Decorating Contest

Fox also presented a flier on the WRC Scarecrow Decorating Contest which will be held October 12-26. Participants will pick up a building kit from the WRC for \$5. Prizes will be given to the top finishers that submit a photo of their Scarecrow in the WRC Facebook page.

#### Ghost & Goblin Run

Fox shared a flier on the Ghost & Goblin virtual run which will be held October 26-November 8. Participants can choose to run 1-mile or a 5K. Prizes will be given for those that run in costume.

### WRC Photo Contest

Fox announced that the WRC is having a Photo Contest during the month of October. Participants are asked to submit photos from WRC programs and facilities on the WRC Facebook page. Each photo submitted will enter the participant in a drawing for a \$100 WRC Gift Certificate.

### Pink Out Workout

Fox presented a flier on the Pink Out Workout which will be held on October 31 from 8-9:30am at Island Park. All proceeds will benefit the Seaton Fund.

Wesley Joy gave the Sports & Special Services Director's Report:

### Youth and Adult Basketball Registration

Joy presented the fliers 1<sup>st</sup>-6<sup>th</sup> grade basketball leagues. The deadline to register is October 15. The fee is \$20 for 1<sup>st</sup> & 2<sup>nd</sup> graders and \$30 for 3<sup>rd</sup>-6<sup>th</sup> graders. Joy also presented the flier for adult basketball leagues. The deadline to register for adult is October 29 and the fee is \$300.

### Fall Program Report

Joy gave the fall sports report which showed registration numbers for adult cornhole leagues and the Duck Soup Softball tournament. Joy also presented profit/loss summaries for Mini-Vikings Football and Co-Rec Softball Leagues.

### OTHER BUSINESS:

### COMMISSIONER'S TIME:

The meeting was adjourned at 2:13pm by Chair Scott Gill.